

20th March 2026



Scraptoft Valley Primary School

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Children in Class 1 and Class 2

Dear Parents

We have organised a trip for all the children in Class 1 and Class 2 to Manor Farm Park Woodlands on Tuesday 21st April 2026. This will reinforce the learning about the natural world and animals that the children have been doing in school as well as encouraging different forms of movement when using soft play equipment. They will be leaving school at 9.20am and returning at 3.00pm. Children will need a packed lunch. Children that usually have a hot school meal will have a lunch provided by the School Kitchen.

Children must wear school uniform and will need suitable footwear e.g. Wellington boots and coats in case it rains. If sunny please put sun cream on children before leaving home, ensure that sun cream is available throughout the day and that children are capable of putting it on themselves, and provide a sun hat. We hope children will walk around the farm, have a nocturnal animal experience, walk the dinosaur trail and get a chance to play on the soft play equipment **but the precise activities may change on the day if for example the weather deteriorates. There are plenty of indoor activities in the event of torrential weather.** They may also be allowed to play in the outdoor adventure playground at lunchtime. **If you would like to help on this trip please indicate on the slip below. Although we will try to have a mix of men and women helping on this trip this may not be possible.**

The school's No Smoking Policy and Mobile Telephone policy must be followed by all adults on this trip.

The cost of the trip will be £17.00 which may be paid as one lump sum or in instalments if you prefer. This is a voluntary contribution but unfortunately if sufficient money is not collected the trip may have to be cancelled.

In addition to the Council's liability insurance the LEA recommended school journey insurance has been taken out for this trip. The school will cover the cost for this insurance.

Yours sincerely

Miss L Craig
Headteacher



Eco-Schools
Silver Award



Name of Child _____ Class _____

Permission I give permission for my child to go on the trip as detailed above and if they have an accident be treated by a first aider *Please tick*
I do not give permission for my child to go on the trip

Payment I have made an online payment of £17.00
I wish to pay online in instalments by **20.04.26**

Parental Volunteers I will be able to help if required and agree to adhere to the non smoking and mobile telephone policy (the class teacher will contact you)
Unfortunately I cannot help on this occasion

Collecting Children I will collect my child at 3.10pm

Signed _____ Parent/Carer with legal parental responsibility

Telephone number _____