

10th November 2025



Scraptoft Valley Primary School

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Members of the Eco-Committee

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Dear Parents,

We have organised a trip for the children, who are members of our Eco-Committee, to **Rushey Mead Academy on Tuesday 18th November 2025**. They will be attending the Eco-School Roadshow, an event run by Leicester City Council.

Children will be leaving school at 9:00 am and will be returning no later than 3:10pm. Children will need a packed lunch. The children receiving free school dinners will have a lunch provided by the school kitchen, however if you wish to provide your child with their own packed lunch please indicate below. The event is provided free to our school.

Children must wear school uniform and will need suitable footwear e.g. Wellington boots and coats in case it rains. They will learn about environmental issues through a number of workshops provided by external providers, as well as network with other schools and share experiences and ideas.

The school's No Smoking Policy and Mobile Telephone policy must be followed by all adults on this trip.

In addition to the Council's liability insurance the LEA recommended school journey insurance has been taken out for this trip. The school will cover the cost for this insurance.

If you would like to help on this trip please indicate on the slip below.

Yours sincerely

Miss L Craig
Headteacher



Eco-Schools
Silver Award



Name of Child _____ **Class** _____

Please tick

Parental I will be able to help if required and agree to adhere to the non-smoking
Volunteers and mobile telephone policies (the class teacher will contact you)
Unfortunately, I cannot help on this occasion

<input type="checkbox"/>
<input type="checkbox"/>

Signed _____ **Parent/Carer with legal parental responsibility**

Telephone number _____