



24th May 2024

Children in **Class 4**

Scraptoft Valley Primary School

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Dear Parents/carers,

We have organised a trip for all the children in Class 4 to the Attenborough Arboretum on **Thursday 20th June 2024**. This will reinforce their Understanding of plants and trees. They will be leaving school at 9:10 and will be returning at 11:55.

Children will need a packed lunch. Children that usually have a hot school meal will have a lunch provided by the School Kitchen.

Children must wear school uniform and will need suitable footwear e.g wellington boots if it is raining. The children will explore the many different habitats around the Arboretum to see what they can find. They will learn about the parts of a tree and their different functions. The children will learn about the seasons and how to identify different types of trees. There will also be some time used to explore bark and leaf rubbings.

The school's No Smoking Policy and Mobile Telephone policy must be followed by all adults on this trip.

The cost of the trip will be **£6.00** which may be paid online as one lump sum or in instalments if you prefer. This is a voluntary contribution but unfortunately if sufficient money is not collected the trip may have to be cancelled.

In addition to the Council's liability insurance the LEA recommended school journey insurance has been taken out for this trip. The school will cover the cost for this insurance.

Yours sincerely

Miss L. Craig
Headteacher



Trip to the Attenborough Arboretum on Thursday 20th June 2024

Name of Child

Class

Please tick

Permission I give permission for my child to go on the trip as detailed above and if they have an accident be treated by a first aider
I do not give permission for my child to go on the trip

<input type="checkbox"/>
<input type="checkbox"/>

Payment I have made an online payment of **£6.00**
I wish to pay online in instalments by 19/06/24

<input type="checkbox"/>
<input type="checkbox"/>

Parental Volunteers I will be able to help if required and agree to adhere to the non smoking and mobile telephone policy (the class teacher will contact you)
Unfortunately I cannot help on this occasion

<input type="checkbox"/>
<input type="checkbox"/>

Collecting Children I will collect my child at 3.10 pm
I will arrange for an adult of suitable family member to collect my child
My child may walk home by themselves

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Signed _____ Parent/Carer with legal parental responsibility

Telephone number _____