



22nd May 2024

Children in Class 1 and 2,

Scraptoft Valley Primary School

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Leicester
LE5 1NG

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Dear Parents/carers,

We have organised a trip for all the children in Class 1 and 2 to the Botanic Gardens on Wednesday 19th June. This will reinforce their understanding of animals' habitats around the world. They will be leaving school at 9.30 and will be returning at 3.00.

Children will need a packed lunch. Children that usually have a hot school meal will have a lunch provided by the School Kitchen.

Children must wear school uniform and will need suitable footwear e.g. Wellington boots and coats in case it rains. The children will explore the many different habitats around the Botanic Garden to find where different animals come from. They will use their map reading skills to search for clues and create artwork based on the story of Elmer.

The school's No Smoking Policy and Mobile Telephone policy must be followed by all adults on this trip.

The cost of the trip will be **£9.00** which may be paid online as one lump sum or in instalments if you prefer. This is a voluntary contribution but unfortunately if sufficient money is not collected the trip may have to be cancelled.

In addition to the Council's liability insurance the LEA recommended school journey insurance has been taken out for this trip. The school will cover the cost for this insurance.

Yours sincerely

Miss L Craig
Headteacher



Botanic Garden 19th June 2024

Name of Child

Class

Please tick

Permission I give permission for my child to go on the trip as detailed above and if they have an accident be treated by a first aider
I do not give permission for my child to go on the trip

<input type="checkbox"/>
<input type="checkbox"/>

Payment I have made an online payment of **£9.00**
I wish to pay online in instalments by **18th June 2024**

<input type="checkbox"/>
<input type="checkbox"/>

Parental Volunteers I will be able to help if required and agree to adhere to the non smoking and mobile telephone policy (the class teacher will contact you)
Unfortunately I cannot help on this occasion

<input type="checkbox"/>
<input type="checkbox"/>

Collecting Children I will collect my child at 3.10 pm
I will arrange for an adult of suitable family member to collect my child
My child may walk home by themselves

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Signed _____ Parent/Carer with legal parental responsibility

Telephone number _____