

17th May 2024

Children in Class 13 & Class 14



**Scraptoft Valley
Primary School**

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Leicester
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Dear Parents,

We have organised a trip for all the children in Class 13 and Class 14 to the Outdoor Pursuits Centre on Friday 28th June 2024. This is part of our post SATs Curriculum for the children. They will be leaving school at 9am. Your child should arrive at school at **8:30am**, fully prepared for the trip. We will be returning at approx **3.45 pm**. Children will need a packed lunch and a water bottle. Children that have a Free School Meal Voucher and uptake their meal will have a lunch provided by the school kitchen.

Children will only be able to participate if they have sensible safe clothing (school uniform need not be worn). They will need jogging bottoms/shorts, a t-shirt, an old sweatshirt, old trainers, and a full change of clothing including underwear, shoes and a towel. They must not wear any jewellery and may not bring cameras or mobile phones. If sunny please put sun cream on your child before they leave home and provide a sun hat and further cream if appropriate. If the weather is poor, please ensure that your child has a waterproof coat to wear.

The children will be taking part in various activities (see reply slip) which may change on the day if for example the weather deteriorates or any Outdoor Pursuits staff are ill. If you would like to help on this trip please indicate on the attached slip. The school's No Smoking Policy and Mobile Telephone policy must be followed by all adults on this trip.

The cost of the trip will be £20.00 which may be paid online as one lump sum or in instalments if you prefer. This is a voluntary contribution but unfortunately if sufficient money is not collected the trip may have to be cancelled. School will be contributing towards the cost of the trip including the bus.



In addition to the Council's liability insurance the LEA recommended school journey insurance has been taken out for this trip. The school will cover the cost for this insurance. The Outdoor Pursuits Centre has an adventure activities licence (L6866/R0628) and their staff are fully qualified. All safety equipment that the children need e.g. helmets / harnesses will be provided by the centre.

Please complete and return the attached permission slip by Monday 3rd June 2024.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'L Craig', written in a cursive style.

Miss L Craig
Headteacher

Outdoor Pursuits Centre – Friday 28th June 2024

Name of Child

Class

Please tick

Permission I give permission for my child to go on the trip as detailed above and if they have an accident be treated by a first aider
I do not give permission for my child to go on the trip

<input type="checkbox"/>
<input type="checkbox"/>

Payment I have made an online payment of **£20.00**
I wish to pay online in instalments by **27th June 2024**

<input type="checkbox"/>
<input type="checkbox"/>

Parental Volunteers I will be able to help if required and agree to adhere to the non smoking and mobile telephone policy (the class teacher will contact you)
Unfortunately I cannot help on this occasion

<input type="checkbox"/>
<input type="checkbox"/>

Collecting Children I will collect my child
I will arrange for an adult of suitable family member to collect my child
My child may walk home by themselves

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Signed _____ Parent/Carer with legal parental responsibility

Telephone number _____