



19th December 2023

Children in Class 3,

Scraptoft Valley Primary School

New Romney Crescent
Netherhall
Leicester
LE5 1NG

Tel: 0116 241 3444

Fax: 0116 241 7889

admin@scraptoftvalley.leicester.sch.uk
www.scraptoftvalley.leicester.sch.uk

Dear Parents/carers,

We have organised a trip for all the children in Class 3 to the Newarke Houses Museum on Tuesday 16th January 2024. This will reinforce their understanding of the history work the children have been doing in school about toys from the past.

They will be leaving school at 9.30 and returning at 12.00pm.

Children will need a packed lunch. Children that usually have a hot school meal will have a lunch provided by the School Kitchen.

Children must wear school uniform and will need suitable footwear e.g. Wellington boots and coats in case it rains.

The school's No Smoking Policy and Mobile Telephone policy must be followed by all adults on this trip.

The cost of the trip will be **£4.00** which may be paid online as one lump sum or in instalments if you prefer. This is a voluntary contribution but unfortunately if sufficient money is not collected the trip may have to be cancelled.

In addition to the Council's liability insurance the LEA recommended school journey insurance has been taken out for this trip. The school will cover the cost for this insurance.

Yours sincerely

Miss L Craig
Headteacher



Year 1 Newarke Toy Museum – 16.1.2024

Name of Child

Class

Please tick

Permission

I give permission for my child to go on the trip as detailed above and if they have an accident be treated by a first aider

I do not give permission for my child to go on the trip

Payment

I have made an online payment of £4.00

I wish to pay online in instalments by 15.1.2024

Parental
Volunteers

I will be able to help if required and agree to adhere to the non smoking and mobile telephone policy (the class teacher will contact you)

Unfortunately I cannot help on this occasion

Collecting
Children

I will collect my child at 3.10 pm

I will arrange for an adult of suitable family member to collect my child

My child may walk home by themselves

Signed _____ Parent/Carer with legal parental responsibility

Yours sincerely

Miss L Craig
Headteacher