Scraptoft Valley Primary School Safeguarding Hub

Miss Louise Craig – Headteacher & Designated Person for Safeguarding
Miss Lucy Frearson – Deputy Headteacher
Miss Chloe Ledger – Assistant Headteacher
Safeguarding Training and CPOMS (Monitoring & Recording)
Ms Jenny Dnes – Safeguarding Governor
Mr Roger Merry-Howe – Health & Safety Governor
Miss Hannah Mills – Health & Safety Representative
Governors

Access to Building /Signing in

Mrs Karen Rayns
Mrs Helen Roberts
Miss Lyndsay McCarthy
School Office Staff

Mr Mick Pick
Mr Shane Rowlands
Premises Officers

Case Conferences, Core Meetings, Family Support Meetings, Early Help Offer

Miss Louise Craig - Headteacher

Disability & Accessibility

Miss Chloe Ledger - Assistant Headteacher/SENCo

Administration of Medicines

Miss Louise Craig Headteacher

Miss Lucy Frearson – Deputy Headteacher

Miss Chloe Ledger – Assistant Headteacher / SENCo

Dawn Batson – School Nurse

Single Central Register

Miss Louise Craig – Headteacher

Mrs Anne Burdett – PA to Headteacher

Looked After Children (LAC)

Miss Lucy Frearson – Deputy Headteacher

E-Safety Cyber Bullying Internet Safety

Miss Hannah Mills - ICT Co-ordinator

Building Responsible Officer

Miss Louise Craig – Headteacher

Mr Mick Pick / Mr Shane Rowlands – Premises Officers

Staff Conduct, Induction and Training Allegations against members of Staff (LADO)

Miss Louise Craig Headteacher

(Allegations against Headteacher – Ms Jenny Dnes)

Health & Safety Physical Handling, Building, Contractors

Mr Mick Pick/Mr Shane Rowlands Premises Officers

Recruitment and Selection

Miss Louise Craig – Headteacher

Mrs Anne Burdett – PA to Headteacher

Vulnerable Students (SEN, Early Help Assessment)

Miss Chloe Ledger Assistant Headteacher / SENCo

Behaviour, Anti-Bullying Policies

Miss Louise Craig – Headteacher

Miss Lucy Frearson – Deputy Headteacher

Miss Chloe Ledger – Assistant Headteacher/SENCo

Mrs Tracy Toon – FS Phase Leader

Miss Hannah Mills – KS1 Phase Leader

Miss Hannah Siddon – Year 3/4 Phase Leader

Miss Stacey Evans – Year 5 / 6 Phase Leader

Attendance/EWO/BIP

Mrs Helen Roberts – Attendance Officer
Mr Mark Paton – Learning Mentor
Miss Louise Craig – Headteacher
Miss Lucy Frearson – Deputy Headteacher
Miss Chloe Ledger – Assistant Headteacher / SENCo

Racist Incidents

Miss Louise Craig – Headteacher

Miss Lucy Frearson – Deputy Headteacher

Health & Safety School Trips

Miss Louise Craig – Headteacher

Educational Visits Co-ordinator

Miss Lucy Frearson - Deputy Headteacher

Curriculum – Social, Moral, Cultural and Social Development SMCSD / PSHE / British Values

Miss Louise Craig – Headteacher

Mrs Sarah Cunliffe – PSHE/RSE Leader

Mr Jordan Hall - RE

Extended Services

Miss Lucy Frearson – Deputy Headteacher

Miss Chloe Ledger – Assistant Headteacher / SENCo